



Thank you for arranging an appointment to meet with us through the North Yorkshire Police Federation.

We are an award-winning law firm based in Wakefield, Garforth, Ossett, and Sherburn in Elmet. You will be seen by an experienced solicitor, specialising in Private Client work and Will drafting who has worked with the federation for over 10 years now. We are independent from the Police Federation and purely offer a free advice clinic at their premises. We do not pay any referral fees. Solicitors are regulated and work to high quality standards, we are authorised and regulated by The Solicitors Regulation Authority under our authority number 815236.

URGENT MATTERS:

The Police Federation clinic dates are released and filled on a monthly basis. However, there may be instances where you cannot wait to draft your will including:

- ***You have an existing will that you are not happy with.***
- ***Urgently need to be amended and/or revoked.***
- ***You are ill you may need to act urgently.***
- ***You are in the process of a divorce that has not been finalised, etc.***

This list is not exhaustive, just examples of scenarios that could be considered as urgent. If you have booked into a clinic appointment, this on the basis that, there are no urgent matters. If you need guidance on what is considered urgent, please call 01924 290029 for advice we can see you sooner if the matter is urgent at our offices.

Why do you need a Will?

Whether you are single, a couple, married/civil partnership, divorced, separated, have children, have inheritance tax issues, need to appoint guardians or wish to protect assets, you need a Will to ensure that your wishes are carried out upon death. Everybody is an individual with their own financial situation and family circumstances. It is therefore vitally important that the advice you seek is professional.

What is the process?

You have arranged your appointment through the Police Federation and will be seen on the agreed date/time at the Federation offices (please refer above if you have an urgent matter).

After the initial Will appointment, you will receive our client care documents for signature and return to us (together with payment if required). Once returned, we will draft your Will(s) based upon the instructions provided and advice given. Draft documentation will be sent to you to check content and provide any amendments. Once you are satisfied with the Will(s) as drafted, a further appointment will be required to sign your Will(s).

Once signed and witnessed appropriately, the Will(s) becomes effective and will be stored at Thornton Jones Solicitors until required, needs updating, etc.

What will you need to bring with you to your appointment?

- Proof of Identity – Photo ID (current passport/driving license) and 2 x utility bills (gas, electricity, water, council tax, etc) or bank statements. Once you instruct we will electronically verify your ID.
- Assets/Liabilities – We require a general idea as to the assets within your estate, along with the value of such assets and a general idea of what you wish to achieve through your Will, although we will guide you through this.

Assets include but are not limited to:

- Property
- Pensions
- Death in Service
- Cars
- Life Policies, etc.

Liabilities include but are not limited to:

- Mortgages
- Credit Cards
- Loans, etc.
- Full names and addresses of your Trustees and Executors, along with beneficiaries.
- If instructing as a couple, please ensure that you both attend the appointment. Circumstances, family set ups and instructions are not always straightforward and it is beneficial to meet with both of you at the same time for discussions in this regard.

What constitutes a Basic Will?

- Assets under the value of £325,000
- If a married couple leaving all to one another outright, failing that children, no trusts.
- Or if a single person leaving all to one person, no trusts.

If your situation differs from the above i.e., going through a divorce; being in a second marriage; protecting assets; co-habiting; wanting to implement trusts into the Will; or have assets over £325,000 in value, the Will would NOT constitute as basic.

This list is not exhaustive as to what would make your Will more complex, so if you have any questions, please contact us prior to the appointment if you are concerned about costs.

IF A CHARGE IS MADE IT WILL BE WITH A DISCOUNT OF 20% FROM OUR ORDINARY CHARGES. Any charges will be detailed to you at your appointment. Should you instruct us to proceed we will organise for payment from you to our accounts team of a non-refundable deposit of £120 per person (this fee will be deducted from the overall legal fees), client care letters will be provided for you to sign and return and links to verify your electronic ID will be sent. Once these items are dealt with, we will then draft the wills and provide a letter of advice, and invoice you the final payment for your Will/Wills.

Price Guide

As a guide a Will for a single person would cost £320 plus VAT and Mirror Wills for a couple would cost £560 plus VAT.