

**Hertfordshire Police Federation**  
**Special Constables Group Insurance Scheme**  
**Application Form**



Please complete the following in BLOCK CAPITALS and return the form via email to:  
**PoliceFederation@herts.police.uk**

Please note, once completed you must print this form and sign it.

*Special Constables may join the scheme providing they have been actively on duty for 8 consecutive shift days preceding this application. Cover under this scheme is not applicable if you are no longer a Special Constable. It is important that you notify the Federation immediately if your circumstances change.*

Surname:

Forename(s):

Date of birth:

Email:

Address:

By signing this application form, you confirm that you are a Special Constable and meet the applicable joining criteria as detailed above.

It is important that the information you have provided to us is to the best of your knowledge true, accurate and complete and reflects your current circumstances. If your circumstances change, please inform us. If we or the insurer discover that the details provided to us are untrue, inaccurate or incomplete, this may result in refusal of a claim and/or your policy being cancelled or treated as if it never existed.

To enable the monthly premium of £27.95\* (inclusive of the Federation's administration fee and Insurance Premium Tax) to be collected from your bank account this application must be accompanied by a completed direct debit mandate. Gallagher will write to you to confirm cover commencement when your application has been processed.

Signed:

*\*The premiums will be subject to periodic review and may go up or down.*

Date:

Warrant Force No:

**Cover is conditional to continued payment of premiums and service as Special Constable.**

**Scheme benefits:**

|  |                              |
|--|------------------------------|
| RAC Motor Breakdown assistance                   | Member & Partner             |
| Mobile Phone/Gadget insurance                    | Member & Partner             |
| Worldwide Annual/Multi-trip Travel insurance     | Family cover                 |
| Home Emergency assistance                        | Member's main home in the UK |
| Legal Expenses                                   | Family cover                 |
| Care First Counselling service                   | Member & Partner             |
| Best Doctors service                             | Resident Family cover        |
| GP Care on Demand                                | Resident Family cover        |
| Virtual Physio                                   | Resident Family cover        |
| Personal Accident lump sum and hospital benefits | Member only                  |

**Please read the Data Privacy Notice on the reverse of this application form.**

### **Data Privacy Notice**

How do we maintain your privacy?

We are an authorised representative of Arthur J. Gallagher Insurance Brokers Limited ("Gallagher") and we may share your personal data with Gallagher. Gallagher are the controller of any personal data you provide to them or personal data that has been provided to them by a third party such as ourselves. Gallagher collect and process personal data in order to offer and provide insurance services and policies and to process claims. Personal data is also used for business purposes such as fraud prevention and detection, financial management, to generate risk modelling, conduct analytics including to advise, improve and develop their products and services and to comply with their legal and regulatory obligations. This may involve sharing information with, and obtaining information from, their group companies and third parties such as (re)insurers, other brokers, loss adjusters, credit reference agencies, service providers, professional advisors, their regulators or fraud prevention agencies.

Gallagher may record telephone calls to help them monitor and improve the service they provide as well as for regulatory purposes.

Please see Gallagher's Privacy Notice for further information on how your personal data is used, shared, disclosed and retained, your rights in relation to your personal data and how to contact their Data Protection Officer.

Gallagher's Privacy Notice can be found at <https://www.ajg.com/uk/privacy-policy/>. From time to time they may make important updates to their Privacy Notice and these may in turn affect the way they use and handle your data. Please ensure you review their Privacy Notice periodically to ensure you are aware of any changes.

If you are providing Gallagher with personal data of another individual that would be covered under the insurance policy they may be placing or services they may provide to you, you shall ensure that you have obtained all appropriate consents, where required, tell them you are providing their information to Gallagher and show them a copy of this notice. You must not share personal data with Gallagher that is not necessary for them to offer, provide or administer their services to you.

