

Independent Review – April 2017 update

Introduction

In 2012, we launched an independent review into the way in which we work as an organisation. In structure and function, the Police Federation of England and Wales (PFEW) had remained largely unchanged for nearly 100 years and it is the only staff association in the world to be governed by regulations laid down in law.

We began the review process wanting to improve the organisation's overall performance, and our relationship with members, stakeholders, the public and political decision-makers.

In 2013, we commissioned the [Royal Society for the encouragement of Arts, Manufactures and Commerce](#) (RSA) to undertake the review, which was performed by a panel led by Sir David Normington. A wide range of people contributed to the process, including Police Federation staff, members and representatives, and stakeholders from across the policing world.

The final report

The panel drew on this wealth of information to produce a final report that set out the case for reform of the PFEW's culture, behaviours, structures and organisation.

In January 2014, the [Police Federation of England and Wales Independent Review](#) was published with 36 recommendations that aimed to 'create a Police Federation that can act as a credible voice for rank and file police officers, and genuinely serve the public good as well as its members' interests'.

We agreed to implement all of the recommendations at our Annual Conference in May 2014, in a phased approach over an agreed time frame outlined in the review.

Implementation

Substantial steps have been taken towards completing the reforms. As of April 2017, 28 of the 36 recommendations put forward by the review panel have been completed - some are subject to changes in Police Federation Regulations being passed in law, which is expected to happen in the coming months - eight are progressing.

Below is a breakdown of the 36 recommendations and their statuses:

No.	Recommendation	Status
1	The PFEW should adopt immediately a revised Core Purpose which reflects its commitment to act in the public interest, with public accountability, alongside its accountability to its members. This should be incorporated in legislation as soon as practicable.	COMPLETED The Federation adopted a revised Core Purpose in June 2014. The principles of the revised Core Purpose have been included in the Policing and Crime Bill 2017 .
2	A new Independent Reference Group (IRG) should be established to assist the PFEW in ensuring accountability to the public interest and monitor progress on such issues as equality and implementation of the Independent Review recommendations.	PROGRESSING An IRG was initially formed in January 2016. Following a review of the remit and Terms of Reference of the group, it was decided that the PFEW needed to re-establish this group following redrafting of the Terms of Reference. On completion of this, a selection process was undertaken and appointments are scheduled for May 2017.
3	A new requirement at national level to publish online an Annual Public Value Report alongside a short assessment of progress by the IRG. Branch annual reports should also report on the value the Branch is bringing to its members and to the public.	COMPLETED The PFEW's first national Annual Public Value Report was published on our website in May 2015 - we will continue to publish these reports annually. Federation Branches are also prompted to publish their own Annual Public Value reports.
4	National guidelines for all expenses, honoraria and hospitality policies should be agreed and local force Branches will be required to comply with these – a requirement embedded in regulations. All individual expenses, honoraria, and hospitality received should be declared by and then published online.	COMPLETED The policies (intranet) are in place and will be implemented following completion of regulatory changes.
5	An openness commitment should be signed by all local Branches and the national Federation which will establish the principle that all committee papers and minutes should be available to members unless there is genuine	COMPLETED National chair Steve White, chairs of the national sub-committees and local Branch Boards signed the PFEW Openness Commitment at our Annual Conference in May 2015, confirming that all committee

	commercial, political, or negotiation sensitivity.	papers and minutes will be made available to members via local Branch Boards and The Hub (intranet).
6	All accounts from which the PFEW derives income or contributes revenues should be published and be publicly available. This includes 'Number 2', member services, group insurance trusts, accounts or funds. These should be included in the F45 return (which is the mechanism via which Branch Boards return their accounts to HQ).	COMPLETED The Branch Board accounts are available via our website .
7	Guidance to be agreed by local force Branches and the national HQ for publication of all committee papers (with a few exceptions) and decisions taken.	COMPLETED Guidance has been agreed (intranet) and circulated to all local branches.
8	The completion of local and National Member Databases. Where these are currently incomplete, we request that the National Police Chiefs' Council and Home Office agree to the transfer of email addresses to Branch Boards and the national HQ. The National Database cannot be used to promote commercial services in competition with those provided by Branches.	COMPLETED The National Member Database (Members' Area), which allows direct communication with members, went live in May 2016.
9	A Director of Equality and Diversity should be appointed to oversee the Federation's progress on managing equal opportunities as well as liaising with support groups and networks for minority officers and others.	COMPLETED An individual was appointed in October 2016.
10	A rolling three-year equality plan should be prepared with measurable benchmarks for improvement of representation, support and public engagement monitored by an equality sub-committee of the National Board. This sub-committee should contain members from external minority associations.	COMPLETED A copy is available on The Hub (intranet). This is a live document that is being developed by the Director of Equality and Equality sub-committee.
11	New networks of support for 'protected characteristics' and other groups such as young-in-service officers need to be established.	COMPLETED The Police Association Strategic Leaders (intranet) or PASL meets quarterly.

12	<p>Equality assessments should be undertaken in each local force and at national level to determine the need for reserve seats for the 'protected characteristics'.</p>	<p>COMPLETED A new equality assessment survey was launched in April 2017.</p>
13	<p>A new Performance and Standards agreement will be drafted, consulted upon, and then signed by all representatives. It will comprise expectations of a Federation representative.</p>	<p>PROGRESSING The Performance and Standards agreement has been drafted and should be implemented at the start of the next triennial election process.</p>
14	<p>An Ethics, Standards and Performance process to be established on the lines of that introduced in Scotland.</p>	<p>COMPLETED PENDING REGULATORY CHANGES The process is in place, and will be published and implemented following completion of regulatory changes.</p>
15	<p>Both the Performance and Standards agreement and the process should be published on local Branch and national HQ websites.</p>	<p>COMPLETED PENDING REGULATORY CHANGES The information will be published as soon as the Federation Rules have been approved by the necessary parties.</p>
16	<p>The provisions in regulations for equal representation of ranks at local level should be repealed.</p>	<p>COMPLETED PENDING REGULATORY CHANGES This relates to changing the structure of the Federation. The electoral process, which is governed by regulations, needs to change to support this.</p> <p>We are currently in discussion with the Home Office to ensure the new regulations are fit for purpose. The underpinning Federation Rules are also in development.</p> <p>This recommendation will be completed once the new regulations are in place and the next triennial elections are underway.</p>
17	<p>Regulations should be amended to establish a national framework within which local negotiations on representation levels should take place. The regulations should establish a right of reasonable representation, i.e. the level at which members can receive a good and appropriate level of support. There should be a minimum 20 per cent</p>	<p>COMPLETED PENDING REGULATORY CHANGES See above.</p>

	<p>of the total representation across a force area for Sergeants and Inspectors. Where a local Branch and chief officer cannot agree on levels of representation, it will be referred to a tripartite independent panel comprising of one Federation nominee, one nominee of the chief officer, and an independent chair whose decisions shall be final.</p>	
18	<p>Increase the profile and capacity of professional staff in HQ with a focus on the research capacity to support Branches and influence the Police Remuneration Review Body, professional management, member support and training, communications and public policy.</p>	<p>COMPLETED Input was collected from HQ staff via a survey in March 2016, which has helped to inform the direction of this work. How best to continue addressing this recommendation is under constant review.</p>
19	<p>Appoint an experienced project director and an implementation team to implement the change programme recommended in the final report.</p>	<p>COMPLETED Accenture was appointed in September 2014.</p>
20	<p>Create a senior executive team and the additional posts of Director of Finance to oversee the reform and management of the Federation's budgets; Director of Policing Policy with a view to engaging in debates about the future of policing; and a Director of Equality and Diversity. It is likely that Directors of Communications, Research, and Legal would also be part of this team.</p>	<p>COMPLETED An executive team is now in place, including the new Finance Director, and Equality and Diversity Director.</p>
21	<p>Unify the staffing of HQ under the General Secretary, as de facto Chief Executive. Create job descriptions for the General Secretary and other post-holders that recognise the need of the Federation to be credible, authoritative, expert and professional. Individuals will be assessed in relation to the degree to which their skills match this job description and appraised on that basis also.</p>	<p>COMPLETED Job descriptions for national and local Federation roles have been created and can be found on The Hub (intranet).</p>

22	<p>Rank committees at local and national level should be removed from the governance and decision-making structure of the Federation.</p>	<p>COMPLETED PENDING REGULATORY CHANGES</p> <p>This relates to changing the structure of the Federation. The electoral process, which is governed by regulations, needs to change to support this.</p> <p>We are currently in discussion with the Home Office to ensure the new regulations are fit for purpose. The underpinning Federation Rules are also in development.</p> <p>This recommendation will be completed once the new regulations are in place and the next triennial elections are underway.</p>
23	<p>A new Branch Council of workplace representatives in each local force area and a Branch Board should be established as the main body governing Federation Branch affairs. These will be conducted on the basis of the principles and process outlined in the final report.</p>	<p>COMPLETED PENDING REGULATORY CHANGES</p> <p>See above.</p>
24	<p>The current 10–10–10 default membership of Branch Boards should be abolished and replaced with a new 50–20 rule at local level: no rank can have more than 49 per cent of the membership of a Branch Board and no rank can have less than 20 per cent. ‘Protected characteristics’ should be safeguarded in accordance with local independent equality assessments. Branch Boards will be considerably smaller than is currently the case in accordance with the numbers related to force size outlined in the final report.</p>	<p>COMPLETED PENDING REGULATORY CHANGES</p> <p>See status No 22.</p>
25	<p>The Branch Chair should be elected by all members and the Secretary should be selected by the Branch Board. They should be from different ranks.</p>	<p>COMPLETED PENDING REGULATORY CHANGES</p> <p>See status No 22.</p>
26	<p>The Branch Chairs and Secretaries meeting should be established as a new National Council with formal powers. This will be the main national forum representing local force Branches. It will</p>	<p>COMPLETED PENDING REGULATORY CHANGES</p> <p>See status No 22. In the meantime, we are functioning with an Interim National Council (INC).</p>

	<p>be a co-decision maker with the National Board on major strategic decisions, national budgets, a consultee on subscription rates and negotiation strategy, and will have a formal role in selecting nominees for General Secretary.</p>	
27	<p>A new National Board should replace the Joint Central Committee. This will be a slimmed down body both in terms of numbers and the amount of time that representatives will devote to national level business. It will still have regional representation, some rank representation and better representation of 'protected characteristics'. Its role will be to safeguard the organisation, make day-to-day decisions as required, formulate strategic direction, monitor the budget, oversee communications, oversee national elections and ensure that the standards and performance process is in place and effective.</p>	<p>COMPLETED PENDING REGULATORY CHANGES See status No 22. In the meantime, we are functioning with an Interim National Board (INB).</p>
28	<p>A new professional means of selecting the General Secretary. The National Chair will be elected by the membership.</p>	<p>COMPLETED PENDING REGULATORY CHANGES See status No 22.</p>
29	<p>National conference should be slimmed down in terms of time and numbers.</p>	<p>COMPLETED PENDING REGULATORY CHANGES The number of delegates has been reduced and the duration will drop from three days to two days.</p>
30	<p>There should be limits on tenure for all post-holders of two terms of three years with potentially two terms of five years for the General Secretary.</p>	<p>PROGRESSING This relates to changing the structure of the Federation, which is governed by regulations. We are currently in discussion with the Home Office to ensure the new regulations are fit for purpose. The underpinning Federation Rules are also in development.</p>

31	<p>All accounts including Number 2, group insurance and member services accounts, funds and trusts to be published. A general financial transparency clause is needed in regulations including a requirement to publish and report all income that derives from and funds Federation activity.</p>	<p>COMPLETED This is an ongoing area of work. Financial information is available on the website and on The Hub (intranet).</p>
32	<p>The market for members' service and group insurance products should be reviewed and collective provision between a number of Branches, potentially facilitated and negotiated by the national Federation, to gain from possible economies of scale, should be explored. The National Board will not seek to replace Branch commercial relationships other than by joint agreement with the Branches affected.</p>	<p>PROGRESSING This has been identified as a key requirement for the Finance Director, appointed in January 2017, to deliver.</p>
33	<p>A new fund should be created from some of the surpluses and reserves of the current rank committees to support smaller Branches in deficit.</p>	<p>PROGRESSING See above.</p>
34	<p>All resources to be routed via the centre and distributed to Branches on the basis of agreement in the National Council. This step will be agreed to within three years once the National Council and National Board have found a constructive way of working.</p>	<p>PROGRESSING See status No 32.</p>
35	<p>The new National Board to commission in 2017 a review of the options for Leatherhead after 2019.</p>	<p>PROGRESSING In alignment with the timescales of the Independent Review, this recommendation will be implemented post-2016.</p>
36	<p>There should be a 25 per cent reduction in subscription levels for one year in 2015 financed by the reserves of the rank central committees. An extension of this one-off reduction should be reviewed for subsequent years on the basis of existing reserves, reserves in unpublished accounts and an estate strategy once the reform package is complete.</p>	<p>PROGRESSING At the January 2016 Interim National Council meeting, they voted (with a 73% majority) that it would not be realistic or feasible to give a direct refund in this way at that moment in time. Membership subs have been frozen for the past three years, which is a significant financial benefit to members in real</p>

		<p>terms. Returning any further money to members is dependent on centralising our finances, which is in progress.</p> <p>We will look at what further financial benefit we can provide to members once finances are centralised.</p>
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If you have any queries relating to our Independent Review, please email gensec@polfed.org